

## **Wiggin Memorial Library- Stratham NH**

### **Minutes of the Board of Trustees Meeting Tuesday August 11, 2015**

A regularly scheduled meeting of the Board of Trustees took place Tuesday August 11, 2015 at the Wiggin Memorial Library. The meeting was called to order at 6:38 p.m. The following persons were in attendance: Trustee and Chairperson Lee Beauregard, Trustee and Treasurer Connie Aubin-Adams, Trustee and Secretary Vicki Marbacher, Trustee Penny O'Sullivan, Trustee Terry Reardon Pollini, Alternate Trustee Steve Simons, Alternate Trustee John Dozet, Richard "Dick" MacCallum, and Library Director Lesley Kimball. Not in attendance was Alternate Trustee Allison Knab.

#### **I. Guests, Welcomes and Announcements**

Richard "Dick" MacCallum was welcomed.

#### **II. Action Items**

- a) Approve April Minutes: Connie Aubin-Adams moved to accept the minutes. Terry Reardon Pollini seconded the motion. All were in favor.
- b) Approve Donations Received: Lesley Kimball reported that there were no donations.

#### **III. Old Business**

- a) Library and Material Accessibility Policy: The board discussed the policy and suggested a few revisions. Lesley Kimball will make those changes and have it ready for signatures at the next meeting.
- b) Technology Policy and Plan: Lesley Kimball noted that the plan is outdated. Penny O'Sullivan moved that we delete the plan, but incorporate any items that need continuing attention into the policy. Connie Aubin-Adams seconded the motion. All were in favor. The board discussed the policy and offered comments for revision. Lesley will make those revisions for the next meeting.
- c) Strategic Plan Draft / Logo: The board discussed the logo which has been reworked by Elissa von Letkemann. Lesley has given Elissa the additional comments.
- d) Staff Appreciation: Penny O'Sullivan presented information on renting tables and chairs. It was agreed that we would rent them as well as glasses, but the board will set them up.

#### **IV. New Business**

No new business was discussed.

#### **V. Reports**

- a) Treasurer's Report: the report was verbal. Most bills for the summer reading program have been paid, as well as some museum passes and travel guides in Overdrive.
- b) Fundraising Report:
  - a. Craft Fair: Lesley Kimball stated that Lori Morse will not be involved in the Craft Fair. Lori has sent Lesley Kimball an email with organizing information. Lesley will forward that to Connie Aubin-Adams.
  - b. Sweet Grass Farms: Penny O'Sullivan has not contacted Sweet Grass Farms. Lesley Kimball will do that.
- c) Director's Report: The report was reviewed and accepted.

#### **VI. Executive Session:**

No executive session was required.

VII. Next Meeting: September 8, 2015 6:30 p.m.

VIII. Adjournment: Connie Aubin-Adams moved to adjourn the meeting. Terry Reardon Pollini seconded the motion. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Vicki Marbacher  
Trustee and Secretary